

Revised 8/1/2016

BY-LAWS OF FRIENDS OF THE SALLIE LOGAN PUBLIC LIBRARY

Article I—Name

The name of this organization shall be Friends of the Sallie Logan Public Library, hereafter in this document referred to as, “The Friends.”

Article II--Purpose

The purpose of this organization shall be:

- To form an association of persons interested in the Sallie Logan Public Library
- To focus attention on the library
- To stimulate the use of the library’s resources and services
- To receive and encourage gifts, endowments, and bequests to the library
- To support and cooperate with the library in developing its services and facilities for the use of the community

Article III—Membership

Section 1: Membership in this organization shall be open to all individuals who support the aims and purposes of The Friends. The annual dues of membership shall be \$5 per year per family. Membership is one year from the date of payment of dues.

Section 2: Each member shall be entitled to one vote. A quorum shall consist of those present with a minimum of three people providing one is an officer.

Article IV—Officers

Section 1: The officers of this organization shall be President, Vice President, Treasurer and Secretary.

Section 2: The officers shall be nominated prior to the August meeting by a nominating committee appointed by the executive board of The Friends. The nominations and notice of the meeting shall be submitted in time to be published in the newsletter.

Section 3: Officers shall be elected by majority vote of those present and voting at the August meeting. The term of office shall be two years. President and Treasurer shall be elected for a two year term and Vice President and Secretary shall be elected on alternate years for a two year term.

Article V—Duties of the Officers

Section 1: President—To preside over and conduct membership and executive board meetings and to appoint all standing and special committees with the advice and consent of the executive board. The president shall also make appointments to any offices to fill vacancies with the advice and consent of the executive board. The president shall also provide a written agenda for all meetings.

Section 2: Vice President—To perform the duties of the president in his or her absence.

Section 3: Treasurer—To keep and maintain the financial records of the organization and to disburse funds in the manner designated by the executive board. The executive board shall arrange for a biannual audit (by a committee appointed from the membership) of the organization's financial records before the end of the term of office.

Section 4: Secretary—To take the minutes of all meetings, to conduct correspondence of the organization and to present minutes at each meeting.

Article VI—Executive Board

Section 1: The executive board shall consist of the officers of the organization and the standing committee chairs. The library director and the president of the library board shall serve as non-voting ex officio members of the executive board.

Section 2: Meetings of the executive board shall be held prior to the membership meetings and as needed to conduct the business of the group.

Section 3: A majority of the executive board present shall constitute a quorum with a minimum of three providing one is an officer.

Article VII—Meetings

Section 1: Meetings of the membership shall be held on the first Monday of April, August and December. Members shall be notified at least one week prior to the date of the meeting.

Section 2: Special meetings of the organization shall be held at the president's discretion or by a majority of the executive board.

Article VIII—Amendments

Amendments to these by-laws may be made at any meeting of the general membership by a two-thirds vote of those present, after notification to each member at least one week before the meeting at which the voting is to take place.

Article IX—Proceedings

The proceedings of this organization shall be governed by these by-laws and supplemented by Robert's Rules of Order Newly Revised when necessary.

Article X—Dissolution

In the event of the dissolution of this organization, all assets remaining after payment of all expenses and commitments shall be given to the Sallie Logan Public Library.

Revised 9/13/1993

Revised 12/6/2004

Revised 2/2/2009

Revised 8/1/2016