

**Sallie Logan Public Library  
Board Meeting Minutes  
August 2, 2018**

Vic Harris called the meeting to order at 6:01 p.m.

**MEMBERS PRESENT:** Jeanne Goforth, Bill Center, Don Gladden, Sara Faye Marten, Vic Harris, Jan Kerr, Madeline Steimle, Debbie Tindall

**MEMBERS ABSENT:** Debbie Martin

**VISITORS PRESENT:** None

**STAFF PRESENT:** Loretta Broomfield, Library Director

**MINUTES:** It was noted to correct the spelling of the word, “absent.” There was a motion by Jeanne Goforth to approve the minutes with that correction. The motion was seconded by Bill Center. Roll Call Vote: Don Gladden-Aye, Bill Center-Aye, Jeanne Goforth –Aye, Jan Kerr-Aye, Madeline Steimle-Aye, Sara Faye Marten-Aye, and Debbie Tindall-Aye. The motion carried.

**FINANCIAL REVIEW:** Loretta pointed out that we received the fully funded FY 2018 per capita grant in the amount of \$9,962.50.

**STATISTICAL REVIEW:** Loretta explained an issue with Hoopla statistics. Hoopla is a pay per use service and even with the monthly borrowing limits capped at 8 for each user, the Hoopla expense was climbing. To curb the expense, Loretta worked with our Hoopla sales rep and put a monthly budget cap in place and also decreased the monthly borrowing limit to 5 borrows per user. During this process, we also learned that patrons from other libraries have been able to borrow from our Hoopla subscription. Without our knowledge, we were paying for patrons from other libraries to use our Hoopla subscription. Patrons from other libraries have since been blocked and Hoopla’s IT and financial teams are running reports to try to find how much their error really affected our budget. The goal is to obtain a credit from Hoopla since this was their mistake.

**OLD BUSINESS:** Loretta has obtained an estimate for the electrical work and added data drops necessary to rearrange the computers and furniture. Loretta and Jan have looked at options for new computer desks that will provide more space for users. It was suggested to be sure to select furniture that comes with cutouts to route cables and cords. This will be discussed again at a future meeting.

**NEW BUSINESS:** Election of Officers—Bill Center made a motion to keep all in present offices by acclamation. Don Gladden seconded the motion. Roll Call Vote: Don Gladden-Aye, Bill Center-Aye, Jeanne Goforth –Aye, Jan Kerr-Aye, Madeline Steimle-Aye, Sara Faye Marten-No, and Debbie Tindall-Aye. Motion carried.

We have one estimate to have the exterior brick cleaned, repaired and sealed. Loretta will seek other estimates for the September meeting.

**COMMITTEE REPORTS:** None

**LIBRARY DIRECTOR’S REPORT:** The report was read.

**TRUSTEE COMMENTS:** Madeline mentioned previous discussion about the possibility of purchasing virtual reality equipment for the library. She has done some research about various options. There was discussion and this will be revisited at a future meeting.

Meeting adjourned at 6:52 p.m.

Respectfully Submitted by Loretta Broomfield, Library Director