

**Sallie Logan Public Library  
Board Meeting Minutes  
August 1, 2019**

Vic Harris called the meeting to order at 6:00 p.m.

**MEMBERS PRESENT:** Vic Harris, Jeanne Goforth, Don Gladden, Madeline Steimle, Sara Faye Marten, and Jan Kerr

**MEMBERS ABSENT:** Debbie Martin, Debbie Tindall, and Bill Center

**VISITORS PRESENT:** None

**STAFF PRESENT:** Loretta Broomfield, Library Director

**MINUTES:** Don Gladden made a motion to approve the minutes of the previous meeting. The motion was seconded by Jeanne Goforth. Voice Vote: Don Gladden-Aye, Madeline Steimle-Aye, Jan Kerr-Aye, Jeanne Goforth-Aye, Sara Faye Marten-Aye. The motion carried.

**FINANCIAL REVIEW:** It was noted that the tax bills have gone out.

**STATISTICAL REVIEW:** Statistical reports for June and July were read and discussed. There was an error on fines and nonresident fees as the totals for both June and July were identical. This will be corrected.

**OLD BUSINESS:** A draft behavior policy was presented to allow drinks in the library. The draft will be amended to include "the patron" will clean up spills... Madeline Steimle made a motion to adopt the draft policy as amended. The motion was seconded by Don Gladden. Voice Vote: Don Gladden-Aye, Madeline Steimle-Aye, Jan Kerr-Aye, Jeanne Goforth-Aye, Sara Faye Marten-Aye. The motion carried.

**NEW BUSINESS:** A letter was presented from Emily Eisert, Co-chair of the Murphysboro Hometown Christmas Committee. The letter outlined the committee's willingness to decorate the library this holiday season and what they planned to do. The board directed Loretta to send a positive response to the letter and to ask the committee to coordinate all décor with the library director. The board approves of the decorations proposed (large wreath on front of building, LED lights in trees and shrubs and garland/ribbon at the entrance doors). Loretta and the committee will maintain communication.

Don Gladden made a motion to purchase four new Intel NUC computers for patron use, from Lazerware at the "Uplift Program" special pricing to be paid from the technology upgrades line item and the remaining balance to be paid from gifts and memorials. The motion was seconded by Jeanne Goforth. Voice Vote: Don Gladden-Aye, Madeline Steimle-Aye, Jan Kerr-Aye, Jeanne Goforth-Aye, Sara Faye Marten-Aye. The motion carried.

A used copier/scanner/printer and Jamex coin box has been offered to the library by another public library. After checking with several local office supply shops, Loretta found that the copier could not be put under a maintenance agreement. Our local copy shop advised that the coin op device would be useful even without the copier as it can easily be used with almost any newer copier. Loretta will check to see if the library is willing to donate just the coin box and if so, Don volunteered to pick it up and deliver it to the library for mileage reimbursement.

**COMMITTEE REPORTS:**

**Building and Grounds:**

**Finance:** Will meet at 5:00 on September 5<sup>th</sup> to prepare the FY 2021 budget.

**Long Range Planning**

**Personnel:**

**LIBRARY DIRECTOR'S REPORT:** Was read.

**TRUSTEE COMMENTS:** None

Meeting adjourned at 6:46 p.m.

Respectfully Submitted by Loretta Broomfield, Library Director