

**Sallie Logan Public Library
Board Meeting Minutes
December 5, 2019**

Jan Kerr called the meeting to order at 6:09 p.m.

MEMBERS PRESENT: Don Gladden, Madeline Steimle, Sara Faye Marten, Jan Kerr, and Bill Center

MEMBERS ABSENT: Debbie Martin, Debbie Tindall, and Jeanne Goforth

VISITORS PRESENT: None

STAFF PRESENT: Loretta Broomfield, Library Director

MINUTES: Sara Faye Marten made a motion to approve the minutes of the previous meeting. The motion was seconded by Madeline Steimle. Voice Vote: Don Gladden-Aye, Madeline Steimle-Aye, Sara Faye Marten-Aye, Bill Center-Aye. The motion carried.

FINANCIAL REVIEW: It was noted that due to the Thanksgiving holiday and Loretta's vacation at the end of November, the gifts and memorials deposit was not made. It will be reflected on the December financial report. Madeline Steimle made a motion to accept the financial report. Bill Center seconded the motion. Voice Vote: Don Gladden-Aye, Madeline Steimle-Aye, Sara Faye Marten-Aye, Bill Center-Aye. The motion carried.

STATISTICAL REVIEW: Was read.

OLD BUSINESS: Loretta reported that after great effort by the technicians at Modern Office Connections, they were unable to make the Jamex coin box work with the Muratec copier. The library will not be billed for any of the service hours spent on this project and Shawn will keep an eye out for an affordable machine that will be compatible with the Jamex box.

NEW BUSINESS: The 2020 meeting dates were discussed. Because the first day open after the New Year's Day holiday happens to be the first Thursday of the month, the January 2020 board meeting will be rescheduled for the following week, January 9th at 6:00. It was suggested that it might be a good idea to permanently change the meetings to the second Thursday of each month. Don Gladden made a motion to schedule the January 2020 meeting for January 9th and to cancel the July 2020 meeting, with all other meetings to take place on the first Thursday of each month at 6:00 p.m. at the library. The motion was seconded by Sara Faye Marten. Voice Vote: Don Gladden-Aye, Madeline Steimle-Aye, Sara Faye Marten-Aye, Bill Center-Aye. The motion carried.

Jan announced that Trivia Night has been scheduled for March 7, 2020. She also mentioned that she will be attending voter registration training and is willing to schedule times at the library to register new voters. It was suggested that perhaps library staff might also attend the training and could offer this service to patrons. There was some concern about how time consuming it might be and if this would take staff away time from regular library responsibilities. Jan will go through the process first to get an idea of how laborious it is.

COMMITTEE REPORTS:

All committees will be scheduled to meet in December, January and February.

Building and Grounds:**Finance:****Long Range Planning****Personnel:**

LIBRARY DIRECTOR'S REPORT: Was read.

TRUSTEE COMMENTS: None

Madeline Steimle made a motion to adjourn at 7:05 p.m. The motion was seconded by Bill Center. All approved and the motion carried.

Respectfully Submitted by Loretta Broomfield, Library Director