

**Sallie Logan Public Library
Board Meeting Minutes
March 5, 2020**

Jan Kerr called the meeting to order at 6:07 p.m.

MEMBERS PRESENT: Jan Kerr, Sara Faye Marten, Madeline Steimle, Don Gladden and Jeanne Goforth

MEMBERS ABSENT: Bill Center, Debbie Martin, and Debbie Tindall

VISITORS PRESENT: None

STAFF PRESENT: Loretta Broomfield, Library Director

MINUTES: Jeanne Goforth made a motion to approve the minutes of the previous meeting. The motion was seconded by Sara Faye Marten. Voice Vote: Jeanne Goforth-Aye, Don Gladden-Aye, Madeline Steimle-Aye, Sara Faye Marten-Aye. The motion carried.

FINANCIAL REVIEW: Reviewed and discussed.

STATISTICAL REVIEW: Reviewed and discussed. Additional reports were provided that highlighted peak times for computer use, item checkouts and gate count. It was suggested that gate counts are tallied quarterly or several times each year.

OLD BUSINESS:

NEW BUSINESS: Statements of Economic Interest were distributed and returned to Loretta by those trustees who were in attendance.

There was discussion about placing the library's John A. Logan sword and Blaine/Logan campaign banner on long term loan to the John A. Logan Museum. Loretta has discussed this with Mike Jones and we will do this with fanfare and press involvement around Memorial Day. Smaller items in the display case will be retained by the library and not placed on loan to the museum. Jeanne Goforth made a motion to place the library's John A. Logan sword and the Blaine/Logan campaign banner on long term loan to the John A. Logan Museum. The motion was seconded by Sara Faye Marten. Voice Vote: Jeanne Goforth-Aye, Don Gladden-Aye, Madeline Steimle-Aye, Sara Faye Marten-Aye. The motion carried.

Madeline Steimle made a motion that any annual salary adjustments will be effective July 1, 2020. The motion was seconded by Jeanne Goforth. Voice Vote: Jeanne Goforth-Aye, Don Gladden-Aye, Madeline Steimle-Aye, Sara Faye Marten-Aye. The motion carried.

Board president, Jan Kerr requested approval to attend the ILA Trustee Forum in Oak Brook, IL. Jan will pay for room and board but requested that the registration and transportation be covered by the library. Library by-laws allow for such expenses.

COMMITTEE REPORTS:

Building and Grounds

Financial

Personnel

Long Range Goals

LIBRARY DIRECTOR'S REPORT: Reviewed and discussed.

TRUSTEE COMMENTS: None

Jeanne Goforth made a motion to adjourn at 7:00 p.m. The motion was seconded by Don Gladden. All approved and the motion carried.

Respectfully Submitted by Loretta Broomfield, Library Director